

## **Leasing Consultant**

Under the direction of the Community Director and Assistant Community Director, the Marketing Representative shows and leases apartments to prospective tenants.

### **Skills Required**

- Ability to communicate effectively with prospects, residents, coworkers and the general public; professional attitude and appearance; ability to effectively understand and carry out instructions from the Community Director and Assistant Community Director; ability to maintain good relations with residents and coworkers; ability to enter data using standard software; physical ability to tour apartments on multiple floors and access varied terrain.

### **Education and Experience Required**

- Six months to one year related experience and/or training
- High school diploma or its equivalent (some college preferred)Some knowledge of computer operations to include basic data entry